

II. Uniformed Officer at West Garages (Agenda II):

Miles Albertson opened the meeting by announcing Dr. Tisher's request to have an on duty officer at the West Garage. The issue had been discussed in the past and will be brought up again. Gerald Kidney and Pat Winning are to provide the request for Dr. Tisher. (Pat Winning is not at the meeting) The issue consists of the visitors entering into the garage. Dr. Tisher would like to contract the police department to have one officer on location to guide the traffic and issue the experience shared to guide the traffic and pedestrians. Dr. Tisher offered to pay for half of the price to hire the officer and the other Deans will share the cost; the Pharmacy, Nursing, and Health Profession Dean's want to issue a night patrol officer. The Duties of the officer will direct the traffic and direct the pedestrians. Dr. Gronwall states according to their experience a non-officer can also have the same effect as hiring an officer through the University Police Department. Mr. Albertson asks how would hiring an officer help the issues. Greg DuBois of the Transportation and Parking notes that the officer will be able to separate the visitors and employees and control/ease the traffic as it comes into the garage. Mr. Kidney asks the committee if he could hire a security guard outside the university from a private agency. Veterinary Medicine hired a security guard from a private agency two hours a day cheaper from what the university could offer them. Mr. Albertson questions the process of hiring an outside agency and whether the University Police Department needs to have knowledge of the person being hired. Mr. Kidney announces that he will endorse a meeting with Greg DuBois, the University Police Department and the meantime he will call some local agencies that have a contract with the University.

Motion: Mr. Albertson asks that Mr. Kidney stay in touch with the progress.

III. Revisit the Payment-Upon-Exit Concept (Agenda: III):

Miles Albertson opened a new matter upon Dr. Tisher's request to have Payment-Upon-Exit. Greg DuBois explains the history of the issue and that it was brought up April 17, 2001 and the time of the meeting no changes were recommended for the issue. A list of pros and cons were constructed at the time of the meeting comparing the two systems of paying upon exit and pay upon entry:

Pros – No perceived line at entrance.
No early shift cashiers required.

Cons – Create lines upon exit inside the facility.
Staffing needed for later hours in order to collect fee and maintain current revenue stream.
Lost revenue from cars left after hours or for multiple days.
Cannot monitor entrance and control access efficiently (student and employee parking).
Requires additional gate equipment.
Increase administrative burden (additional internal controls, paperwork audit).

Issues –

What would be the impact of extending evening hours on late shift employees?
What would be the impact of extending payment hours on visitors?
How do we handle persons who cannot or will not pay?
If no cashier in early morning, who helps customers with questions?
Some customers would still need to stop for information creating similar lines and delays.

Gerry Kidney questions other examples of payment at other Universities, Hospitals and airport facilities. Robert Miller notes the point of payment and the importance of its efficiency to provide for the debt the University is in because of the production of these parking garages.

Motion: The committee comes to an agreement that the issue has been through a lengthy discussion and research in the past and a motion is carried to deny the issue.

IV. Restricted Parking in Garage Ten / HIPPA Laws (Agenda IV):

Susan Blair the University of Florida's Privacy Officer takes the floor in her discussion about the issue of parking and the privacy act under HIPPA Laws. She announces to the committee that a HIPAA violation occurred in Garage Ten when a young woman, who is a patient, was ticketed for parking in the restricted parking garage because it was assumed she was a student; students and university employees are restricted to park in the garage since it is strictly for use of patients and visitors. Ms. Blair educates the committee that those are three questions violating a patient's right to privacy: who was the name of the physician seen, the purpose of the visit, and what clinic was attended. Upon her refusal to answer the questions, Ms. Blair notes, she was still ticketed. Under the HIPAA laws this is a Federal violation to the patients privacy. Ms. Blair asks the committee to investigate another system of validating the ticket process, a different way that would comply with the law.

Motion: Suggestions included bringing the issue to the General Council, and allowing the issue to be temporary closed until a resolution can be sought.

V. Visitor Parking in the Fall (Agenda V):

Bradley Pollitt and Greg DuBois will notify the committee on their establishment of creating a Cancer Genetic Committee parking task force for patient and visitor parking.

VI. Pavement at HPNP East Side Parking Lot (Agenda VI):

Revisiting the issue from the last meeting in May 2003, Greg DuBois was to estimated costs and different plans of paving the Health Professions, Nursing and Pharmacy Complex East Side Parking Lot. The proposal has not been established yet, but Mr. DuBois assured its completion.

VII. Updates on VMTH Parking Lot and Center Drive Repaving (Agenda VII):

Miles Albertson notifies the committee that the target date for the completion of the repavement for Veterinary Medical Teaching Hospital will take in late August. For Center Drive repavement project drawings are still needed from the Physical Plant Department.

VIII. Future Meeting Dates (Agenda VIII):

The committee agrees to meet quarterly in February, May, July and September. The next meeting will be held on September 17, 2003 at 3:30pm.

Miles Albertson entertained a motion to adjourn the meeting at four twenty-five p.m., there being no further business.