**PPD Construction Administration Checklist**

CM/GC shall be responsible for following inspections and reviews and obtaining PPD approval for the building sub-system for substantial completion.

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| **17** | | Finishes and Flooring | | Approved for Substantial Completion:  (Required for Substantial Completion Approval by PPD) | |
|  | Inspection/Review Item | | **Notice Required** | **Remarks** |
| 1 | Floor surfaces must be cleaned prior to installation of additional flooring materials | | 24 hours | Concrete floors: scraped and cleaned  Wood floors: smooth/sealed and cleaned |
| 2 | Interior paint:  Verify proper paint colors  Verify proper paint texture & material | | Prior to start of painting | Caulk and grout around windows, doors, and all wall penetrations |
| 3 | Exterior paint:  Verify proper paint colors  Verify proper paint texture & material | | Prior to start of painting | Waterproof, caulk and grout around windows, doors, and all wall penetrations |