

010000 General Requirements

Sections Included In This Standard:

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- 1.3 Perimeter Architectural Treatments
- 1.4 Historic Buildings
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1.1 ACCESS FOR PERSONS WITH DISABILITIES

All new construction and major renovations shall meet or exceed the needs of community members with disabilities. All new construction and renovation projects shall comply with the Florida Building Code (Chapter 11, Florida Accessibility Code for Building Construction). For convenience, Appendix B of these Standards reproduces a portion of Chapter 11 of the Florida Building Code and highlights successful standards experienced by the University of Florida in past construction projects.

1.2 BUILDING AND SITE STANDARDS

A new campus building must be designed with all sides having the appearance of being the "front" of the building, with each facade oriented and linked to surrounding campus buildings or features. Several design techniques have been utilized in campus construction to relate new buildings to the surrounding environment and avoid a "back-of-the-building" presentation of any facade. A/E firms undertaking the design of campus facilities should examine the following techniques, which appear on campus, and incorporate them into architectural and site design when appropriate. Additional guidance is found in the Campus Master Plan Urban Design and Future Land Use Elements.

A. BUILDING SITING, ORIENTATION AND LINKAGES

Overall, building siting, orientation and linkage should seek to preserve and maintain open spaces; provide access for emergency, service and disabled persons' vehicles; and respect adjacencies to other facilities and the natural environment. Building sites should carefully consider the creation of quadrangles and the relationship to existing buildings and pedestrian pathways to create pleasant and functional open spaces.

There are distinct sectors on campus where definitive architectural and spatial characteristics have been established. The northeast portion of the campus is a designated historic district containing collegiate-gothic style architecture and semi-formal outdoor spatial arrangements. For example, roof peaks on Dauer Hall and Tigert Hall align with each other along the centerline

of Union Road and establish visual focal points at both ends of the road. Similarly, the main entrance of Library West is aligned with the axis of the Plaza of the Americas defined by rows of magnolia trees, terminating visually on the central axis of University Auditorium.

Within the historic district, these architectural and spatial relationships are to be maintained and reinforced when undertaking the design of any new construction project. The collegiate-gothic architectural style must be reinforced within this district, though modern adaptations may be acceptable. An example of a modern adaptation, which is successful in this regard, is the Chemistry Lab Building north of Leigh Hall. The use of materials, the building massing, outdoor spatial definitions, arrangement of windows and doors and the delivery areas borrow from surrounding architectural and spatial themes. There is no appearance of any back side to the building and the ground floor presents a pedestrian scale on all four sides of the building.

Other notable campus sectors, which require studied consideration of the surrounding built environment for a new building's siting, orientation and linkages are the southwest cultural complex and the southeast medical complex. In transitional zones, the collegiate-gothic architectural style can be reinforced through modern adaptations. An example of transitional adaptation on campus is contained in the details incorporated into the design of Little Hall located on the far east pedestrian mall section of Stadium Road near SW 13th Street.

Temporary buildings are defined as structures that provide temporary support to programs in need of or in the process of constructing new space. Temporary buildings shall not be located in the core campus as defined in the Campus Master Plan with the exception of those temporary buildings needed during the duration of a construction project. Temporary buildings may be located in the Surge Area, Energy Park, P. K. Yonge Developmental Research School, Physical Plant complex and IFAS agricultural areas. These buildings should not be sited on important open spaces or conservation lands. Whenever possible, temporary structures should be sited on surface parking lots. These structures may be anticipated for use during a period of 12 months and in no case shall their use extend beyond a period of 5 years.

Parking structures warrant special consideration of location and design. Parking structures should not detract from the overall visual quality of the campus by virtue of siting directly on street fronts and by their size and character. Incorporating parking structures as part of mixed-use facilities or more judicious siting back from streets and with appropriate landscape screening will help mitigate their visual impact.

B. ARRANGEMENT OF ANCILLARY USES ON THE SITE

In order to minimize storm damages and also emphasize the design characteristics of buildings, open spaces & full tree canopies, electrical and telecommunication lines should be located underground. The location of transformers or meters of any type on any power pole or hung on the outside of any building is not recommended. These utilities should be placed at grade within the building or in an exterior location screened from public view. Any above-grade utility equipment such as electrical transformers that cannot be reasonably located underground, should be screened from view.

Service areas and loading docks must be sensitive to pedestrian movements and safety, and shall be screened from public view. Within the historic district, examine the archway entrance road into Leigh Hall on Buckman Drive and the service area located inside the north elevation of Emerson Hall. Any required loading docks should be recessed entirely within the building and closed off with rolling overhead doors or other appropriate screens compatible with the building exterior.

C. LAYOUT OF EXTERNAL CIRCULATION

Parking accommodations are not always required for a project. When parking is provided service vehicles must have access and disabled parking and visitor drop off areas shall be provided. When parking is provided off-site, the project site design must include well developed pedestrian and bicycle amenities linked to the larger non-vehicular circulation network. Bicycle facilities are to be provided on site in accordance with the standards presented in these construction standards.

At least one accessible route complying with 11-4.3 of the FBC (Florida Building Code, Chapter 11, Florida Accessibility Code for Building Construction) shall be provided within the boundary of the site from public transportation stops, accessible parking spaces, passenger loading zones if provided, and public streets or sidewalks, to an accessible building entrance. The ADA Office will meet with the design team and UF project manager to determine the boundary for each project.

Pedestrian access to buildings must be coordinated with the established network and the location of existing and proposed pedestrian crossings and roadway speed tables. This information should be obtained through the Physical Plant Division and Planning Design & Construction.

Whenever a major parking facility is either part of a building project or is an independent project, the Campus Master Plan requires that a traffic impact analysis be performed. Coordinate this with the office of Planning Design & Construction.

D. LOCATION OF OUTDOOR USES

Sites for various outdoor uses are designated in the Campus Master Plan in the Future Land Use Element and the Recreation and Open Space Element. When the siting and design of a building creates an opportunity for a small open space, study the examples found at Yardley Courtyard and in the space between Bryan Hall and Heavener Hall in the historic district. Future planned campus expansion and growth shall be balanced with quality open spaces. The following are important characteristics to consider in the design of new open spaces and natural areas on campus:

- retention of unique or particularly attractive natural features
- planning for a variety of natural spaces, from large, open lawns or meadows to secluded creek side spaces or natural areas
- sensitively located seating and bench/table arrangements to enhance areas for study, eating and conversation
- concise, integrated system of well lit and patrolled “night safety paths” linking main campus entries and night time activity centers to promote personal safety for all users; and consideration for noise in the outdoors

E. OPEN SPACES

Figures 1-3 Green Space Buffers and Urban Parks and 1-5 Open Space Enhancement Priorities in the Campus Master Plan identifies existing and future significant open spaces in relation to future building sites and transportation facilities on the University campus. When siting a new facility adjacent to any of these areas, the orientation and location shall contribute to the definition and establishment of the open space. The hierarchy of space between any adjacent structures, either existing or planned, shall be stepped down from the larger open space in the form of secondary passages defining access and egress to the principal open space. Secondary open spaces shall also be used for linkages to the broader campus

circulation network. Within this context of hierarchies, opportunities to establish localized areas for outdoor study shall be examined and implemented with each new project. Trees and other exterior materials shall be used to provide spatial definition and hierarchy in these areas and along movement corridors.

F. STORMWATER MANAGEMENT

On-site retention and detention facilities for stormwater runoff shall be designed as natural landscape features and integrated into the overall site design to create natural open spaces and wildlife habitat. Retention/detention ponds shall be designed with curvilinear banks and side slopes not exceeding 4:1. Littoral shelves should be created, where feasible, with a 3:1 ratio of area to permanent pool and planted with approved wetland species or allowed to seed naturally. There should be heterogeneity within the basin bottom in order to provide a variety of conditions for plant growth. On-campus examples to study prior to facility design include the rock-lined wet ponds around the Fine Arts complex near SW 13th Street and the wetland system teaching pond in the natural area between the Performing Arts Center and the Entomology/Nematology Building. More specific requirements for stormwater management and permitting procedures are presented in the "Utilities Design" paragraph of this section and in Appendix C. More specific requirements relating to the stormwater drainage system are presented in Section 334000.

G. RETENTION OF NATURAL FEATURES

The location and description of existing conservation areas is presented in the Conservation Element of the Campus Master Plan. Similarly, the location and composition of Urban Park open space on campus is presented in the Urban Design Element. Development occurring adjacent to conservation areas shall be carefully designed to minimize impacts and encroachment into the area, and shall consider the use of buffers, landscaping, walls and berms to promote visual, noise and physical separation of these uses.

Any construction or other disturbance of natural open spaces shall include a census of flora/fauna in the affected area to identify and protect species regulated by applicable state, regional or local authorities. When listed endangered species are encountered, appropriate agencies as identified in the Florida Game and Fresh Water Commission Guidelines shall be consulted for guidance.

State jurisdictional wetlands shall be preserved and buffered in accordance with provisions of the St. Johns River Water Management District (SJRWMD) and the Conservation Element of the Campus Master Plan. Permitting is handled through the University's Physical Plant Division.

The Urban Design Element in the Campus Master Plan offers specific guidance relative to tree preservation and selection of new plants and trees. Section 329000 and Appendix G outline requirements regarding the protection of trees and other vegetation during construction.

H. TOPOGRAPHIC AND SOIL CONSTRAINTS

There is a topographic balance to achieve on any given project site. That balance is to maintain a relatively flat building site under 5% slope with appropriate drainage contours for engineering purposes, and to maximize topographic relief visually for landscape aesthetics and differentiation in the environment. Greater topographic relief "verticalizes" greenery and thereby gives the visual impression of a more extensive landscaping. Emphasizing slopes and topographic contours helps define and separate places in the same manner as a berm might

and establishes landmarks in the environment. Topographic relief is useful in reducing glare and light reflections in the built environment and helps reduce and absorb unwanted noise.

Sites with slopes greater than 5% generally require more earthwork and a greater effort shall be made to balance cut and fill on the site. Designs that call for large amounts of unnecessary grading are discouraged. Sites with slopes of 8% or greater are generally not buildable except in special circumstances where retaining walls or pile footers are used. New construction shall be designed to fit the topography and blend the structure into the site. Finish grading shall reflect smooth transitions between grades and constructed forms. Contours that slope from one parcel across another shall be graded to minimize runoff directly onto lower parcels. All cut slopes shall be rounded at the top to present a softer transition line between constructed and existing slopes. Where slopes are greater than 3:1, retaining walls or special erosion control measures such as groundcover planting beds shall be used.

Site grading shall recognize existing drainage patterns while solving drainage problems that may exist or result from ground plane alterations during construction. Site grading shall be sympathetic to existing land forms while providing appropriate transition of architectural elements to grade. Site grading shall provide for an uninterrupted flow of vehicular and pedestrian traffic through the campus. Sensitive use of site grading can provide aesthetic qualities to the development relieving rigid architectural lines, creating private spaces, screening objectionable views and adding interest and relief to flat sites with little or no natural topographic interest.

There are several areas on campus with unsuitable soil types for building purposes. These include poorly drained soils and clays which require careful engineering or replacement altogether. The Campus Master Plan soil inventory documents along with maps at the Physical Plant Division contain general soil information, which shall be consulted for preliminary screening. Project planners and designers shall be aware that there are closed landfill sites on campus, some which predate current soil mapping and inventory information. The results of subsurface investigations may disqualify a site for project consideration. Remedial actions may be warranted when a particular site is required to be located adjacent to existing uses. This has proven to be the case in instances of karst geology near the Health Science Center.

Appropriate methods of controlling erosion and sedimentation to minimize destruction of soil resources shall be used during site development such as: phasing and limiting the removal of vegetation; minimizing the amount of land area that is cleared; limiting the amount of time bare land is exposed to rainfall; use of temporary ground cover on cleared areas if construction is not imminent; and special consideration for maintaining vegetative cover on areas of high soil erosion potential (stream banks, steep or long slopes, stormwater conveyances, etc.).

I. CAMPUS SAFETY AND SECURITY

Safety and security shall be considered. Facility programs and project proposals shall be reviewed by the office of Environmental Health & Safety, University Police Department and the Physical Plant Division, at a minimum. Other expert input is available through various University review committees depending upon the nature of the project.

The following Crime Prevention Through Environmental Design (CPTED) strategies shall be taken into consideration in building projects and safety upgrades:

1. Natural Surveillance: A design concept directed primarily at keeping intruders easily observable. Promoted by features that maximize visibility of people, parking areas and building entrances: doors and windows that look out onto streets and parking areas; pedestrian-friendly sidewalks and streets; front porches; and adequate nighttime lighting.

2. Territorial Reinforcement: Physical design can create or extend a sphere of influence. Users then develop a sense of territorial control while potential offenders, perceiving this control, are discouraged. Promoted by features that define property lines and distinguish private spaces from public spaces using landscape plantings, pavement designs, gateway treatments and fences.
3. Natural Access Control: A design concept directed primarily at decreasing crime opportunity by denying access to crime targets and creating in offenders a perception of risk. Gained by designing streets, sidewalks, building entrances and neighborhoods gateways to clearly indicate public routes and discouraging access to private areas with structural elements.
4. Target Hardening: Accomplished by features that prohibit entry or access: window locks, dead bolts for doors, interior door hinges.

1.3 **PERIMETER ARCHITECTURAL TREATMENTS**

Buildings and other facilities designed with frontage on any of the major roads along the campus periphery will conform generally with the guidelines established in Future Land Use and Urban Design Elements in the Campus Master Plan. These guidelines address building setbacks, heights, floor area ratios (FAR) and ground area coverage (GAC).

The building setback and height guidelines are not fixed standards for all situations. In developed sectors like the campus historic district, compatibility with existing structural massing, heights and setback patterns shall be considered. There are also considerations relative to existing buildings off-campus, which may face a proposed University facility and affect its architectural treatment.

Perimeter landscape treatments will be developed in accordance with Urban Design and Future Land Use Elements of the Master Plan.

1.4 **HISTORIC BUILDINGS**

A. GENERAL

The University of Florida main campus contains significant historic resources (archeological sites, historic structures and features) that are listed in the National Register of Historical Places. The designation as a historical building or historical site affords these properties special considerations when interior or exterior maintenance, construction, development and landscaping activities are required.

B. POLICY

In order to fulfill its historic preservation responsibilities under Section 267.061(2), Florida Statutes, the University of Florida has entered into a Programmatic Memorandum of Agreement (PMOA) with the State of Florida Division of Historical Resources (DHR) – see Appendix D. All University maintenance, construction, and development activities shall adhere to the stipulations contained in the PMOA and with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings (*current edition as amended and annotated*) for any work performed in or on the following historic buildings:

Anderson Hall

Mallory/Yulee/Reid

Broward Hall	Matherly Hall
Bryan Hall	McCarty Hall
Buckman Hall	Murphree Hall
Carleton Auditorium	Newell Hall
Century Tower	Norman Hall
Dairy Science Building	Peabody Hall
Dauer Hall	Plaza of the Americas
Flavet Field	Police Department
Fletcher Hall	Presidents' Home
Florida Field	Rolfs Hall
Florida Gym	Sledd Hall
Florida Pool	Thomas Hall
Flint Hall	Tigert Hall
Griffin-Floyd Hall	Tolbert
Hub	University Auditorium
Infirmery	Ustler Hall / Women's Gym
Keene-Flint Hall	Walker Hall
Leigh Hall	Weil Hall
Library East	

Repairs and alterations shall not damage or destroy the materials and features, including their finishes that are important in defining the building's historic character.

C. RESPONSIBILITIES

Planning Design & Construction (PD&C) is responsible for ensuring University compliance with the PMOA. Prior to commencing any work affecting the above-listed buildings, University entities responsible for rehabilitation, maintenance, new construction, demolition, and/or landscaping projects affecting these buildings shall review the PMOA and confer with PD&C regarding the need for DHR review. Routine maintenance activities, as defined within the PMOA, are excluded from DHR review.

1.5 **ARCHAEOLOGICALLY SENSITIVE AREAS**

There are certain areas on the University of Florida Campus that have been determined to be of archeological significance and areas that have a high potential for containing archeologically significant items. A map showing the locations of these areas is available for inspection at PD&C or PPD (and is included in Appendix D of these Standards), and PD&C shall be consulted as the need arises. It is the Architect/Engineer's responsibility to consult this map as necessary and to ensure that construction documents address any concerns that could arise and instruct the Builder in the appropriate University and State-mandated procedures (refer to Appendix D for relevant procedures) and notifications for protecting archeologically significant items. Conflicts and/or special requirements shall be resolved at the beginning of a project.

1.6 **UTILITY DESIGN**

PPD has on file master plans for the various utility systems on campus (fire flow, chilled water plants & distribution, steam, sanitary, irrigation, electrical, storm drainage, energy management & fire alarm network). These plans were developed to assist in planning campus utility expansion & renovation for future facilities as well as upgrading the existing utility systems. Designers of new facilities may consult these studies for information on potential utility impact of new facilities; however, the approval of PPD must be obtained before design is finalized.

When planning projects on the University of Florida campus, designers shall use a strap-on flow meter to check water flow rates for chilled water, potable water and heating hot water. The design must take into account and incorporate the effect of addition/reduction (changes) in load at least two levels up (e.g.: two pipe sizes, two circuit breakers, etc.) demonstrating overall system functionality and capacity before and after project changes.

A. FIRE WATER MAINS, CHILLED WATER, SANITARY SEWER, ELECTRICAL, NATURAL GAS, IRRIGATION, STORM DRAINAGE, STEAM: Contact PPD for additional information.

B. STORMWATER MANAGEMENT

All stormwater management on the University of Florida Campus, Gainesville shall be in accordance with the University's current stormwater permits from the St. Johns River Water Management District (SJRWMD) and the State of Florida Department of Environmental Protection (FDEP). Consequently, all construction performed on campus shall be in accordance with the University's NPDES Phase II MS4 Generic Permit (FDEP Permit No. FLR045067), the University's Conceptual Stormwater Permit (SJRWMD Permit No. 4-0010040GC), and, as applicable, either the University's General (Construction) Permit (SJRWMD Permit No. 4-001-15570-19) or one of the University's other SJRWMD stormwater permits that authorize construction within specific areas of the campus. (Copies of these permits are available upon request from PPD or by visiting the St. Johns River Water Management District website.)

To ensure implementation of permit requirements in University construction, the Project A/E shall review the above-mentioned permits, as applicable, and incorporate the stormwater management requirements contained therein into project construction documents. These requirements shall include, but are not limited to, the following items:

1. Turbidity barriers shall be installed at all locations where the possibility of transferring suspended solids into the receiving water body exists due to the proposed work. Turbidity barriers shall remain in place at all locations until construction is completed and soils are stabilized and vegetation has been established. Thereafter, the Builder will be responsible for the removal of barriers.
2. The Builder shall select, implement, and operate all erosion and sediment control measures required to retain sediment on-site and to prevent violations of water quality standards as specified in Chapters 62-301, 62-302, and 62-4, Florida Administrative Code.
3. The Builder shall construct and maintain a permanent protective vegetative and/or artificial cover for erosion and sediment control on all land surfaces exposed or disturbed by construction. This protective cover shall be installed within fourteen (14) days after final grading of affected land surfaces. A permanent vegetative cover shall be established within 60 days after planting or installation.

The Project A/E shall provide language within the construction documents that establishes the Builder as being responsible for the removal of any sediment, trash, or debris entering the University's stormwater drainage system from the project site.

On the UF Campus, PPD is responsible for maintaining the stormwater drainage system and administering the stormwater permit(s) by ensuring University compliance with permit conditions. PPD shall be contacted in all matters affecting stormwater management on the UF Campus and for guidance with the University's stormwater management requirements and permitting procedures. A copy of the University's stormwater permitting procedures for

complying with the requirements of the St. Johns River Water Management District is included in Appendix C.

Likewise, a copy of the University's procedures for complying with the construction site stormwater runoff control requirements under the University's NPDES Phase II MS4 Generic General Permit is included in Appendix C. The Environmental Health & Safety Division (EH&S) is responsible for enforcing compliance with these requirements.

Stormwater management within the drainage basins of Tumblin' Creek, Hogtown Creek, Tumblin Creek/Bivens Arm Lake, and several depression basins located in the southwest area of the campus is not covered by the University's General (Construction) Permit from the SJRWMD. Instead, stormwater management provisions in these areas generally require separate permitting by the SJRWMD. New development in these areas generally requires either a new permit or modification of an existing permit.

For projects within the Hogtown Creek basin, the City of Gainesville-Public Works Department shall be provided the opportunity to review and make comment on the proposed development. The University shall ensure that any potential adverse impacts to the Hogtown Creek Drainage Basin are identified and that stormwater runoff for a 72-hour storm event shall be accommodated in the site design for the development.

Stormwater management and permitting issues concerning University parcels off of the Main Campus shall be coordinated with the University facility maintenance entity responsible for the parcel and the appropriate water management district.

C. INCORPORATE LOW IMPACT DEVELOPMENT WHERE PRACTICABLE

In order to improve water quality and prevent additional erosion in the University's streams, all projects which impact soil must incorporate the use of Low Impact Development (LID) stormwater techniques where physically, economically, and practically possible. Projects shall include in their presentation before the Lakes, Vegetation and Landscaping Committee or Landscaping Subcommittee a discussion of how LID techniques were/were not incorporated.

These techniques include, but are not limited to:

- Mini-retention / detention,
- Bio-retention / rain gardens.
- Porous soil amendments,
- Lowered landscaping beds,
- Pervious pavement –hardscape storage,
- Curb openings (i.e. brick and other hardscape removal in edging and sweat wall footings) that allow water to enter vegetated areas,
- Use of lawn areas for incorporating slight depressions that retain rainfall,
- And elevating storm drains where water detention is acceptable so that they are not at the lowest elevation in the landscape.

Reference: Data and Analysis section of University of Florida Campus Master Plan – General Infrastructure, Stormwater sub-element.

1.7 UTILITY CONNECTIONS

- A. All connections to utility systems require submission of an "Application for Utilities Service" to PPD Work Management Center. PPD shall approve the application prior to connection.

- B. The Project shall request temporary utilities by submitting an "Application for Utilities Service" to the Physical Plant Division's Work Management Center. No connection shall be made until the application has been approved by PPD Systems Engineering. For more information or for the Utility Turnover Form, contact PPD Operations Engineering.

1.8 UTILITY OUTAGES

A. "EXTERIOR" UTILITY OUTAGES

"Exterior" utility outages (outages where the means of disconnecting or valving-off the utility service is exterior to the building, or buildings being affected) shall be handled in accordance with the Physical Plant Division's Outage Procedure. The University of Florida Project Manager is responsible for contacting the PPD Work Management Center or the Health Center Work Control Center prior to any necessary outages.

"Exterior" utility outages are performed by PPD personnel and are charged to the project. Contact PPD as needed to determine costs.

B. "INTERIOR" UTILITY OUTAGES

"Interior" utility outages (outages where the means of disconnecting or valving-off the utility service is within the building being affected) shall be handled in accordance with any outage procedure established by the University entity responsible for maintaining the affected building. The UF Project Manager shall be consulted prior to performing any interior utility outages.

1.9 INDOOR ENVIRONMENTAL QUALITY (IEQ) COMMISSIONING POLICY

The University of Florida's IEQ Commissioning Policy is contained within the Environmental Health & Safety Division document Indoor Environmental Quality Policy (see Appendix F). This document is also available at www.ehs.ufl.edu. Should there be any conflicts between this document and the requirements contained within these Standards, consult the UF Project Manager for resolution.

1.10 ENERGY CONSERVATION, SUSTAINABILITY, and LEED

A. GENERAL

All construction and renovation shall adhere to the requirements of the Florida Building Code – Energy Conservation.

B. SPACE LAYOUT

The simplest and most effective method of energy conservation is to turn things off when not in use. Spaces with similar occupancy schedules shall be grouped together on the same HVAC system, to accommodate unoccupied shutdown.

C. LEED CERTIFICATION

Seeking high performance, energy-efficient, and sustainable buildings, the University of Florida utilizes Leadership in Energy and Environmental Design (LEED) criteria as developed by the U.S. Green Building Council (USGBC) for the design and construction of all major construction and renovation projects. The LEED program provides a complete framework for assessing building performance and meeting sustainability goals, with a specific focus on

strategies for site development, water savings, energy efficiency, material selections, and indoor environmental quality. The following specific design guidelines are based on the latest LEED version available at the time of the project inception.

1. Use the most efficient water closets, automated faucet fixtures, etc. to meet or exceed LEED Water Efficiency credits.
2. To promote alternative transportation and reduce pollution from automobile use, specify changing/shower facilities for a minimum of 0.5% of Full-Time Equivalent occupants and bike racks to accommodate 5% or more of the peak building users.
3. To reduce pollution from automobile use, designate a minimum of 5% of the total parking capacity as preferred for low-emitting and fuel-efficient vehicles.
4. To reduce private automobile usage and reduce negative environmental impacts associated with automobile use, explore and discuss with UF Transportation & Parking Services designated parking for carpools or vanpools for a minimum of 5% of the parking spaces provided.
5. Pervious hardscape is acceptable for paving to meet or exceed LEED Sustainable Sites credits.
6. To minimize the impact of thermal gradient differences between developed and undeveloped areas, the roof shall be designed to reduce heat absorption. Use roofing materials having a Solar Reflectance Index (SRI) equal to or greater than 78 for low-sloped roofs and 29 for steep sloped roofs for a minimum of 75% of the roof surface.
7. Develop and implement an Indoor Air Quality Management Plan during construction in accordance with LEED Indoor Environmental Quality credits.
8. Evaluate new construction or renovation projects for inclusion of carbon dioxide (CO₂) monitoring system to measure (CO₂) concentrations within all densely occupied spaces (those with a design occupant density greater than or equal to 25 people per 1000 sq.ft.). For each mechanical ventilation system serving non-densely occupied spaces, provide a direct outdoor airflow measurement device to meet or exceed LEED Indoor Environmental Quality credits.
9. Specify low VOC-emitting materials, including adhesives, sealants, paints, carpet and composite wood to meet or exceed LEED Indoor Environmental Quality credits.
10. Mechanically separate housekeeping areas and copy/print rooms to prevent contamination of regularly occupied areas. Provide entryway systems (grills, grates, mats, etc.) to meet or exceed LEED Indoor Environmental Quality credits.
11. To the extent possible, maximize daylighting and outdoor views in accordance with LEED Indoor Environmental Quality credits.
12. To view the entire UF policy on LEED Certification, go to www.facilities.ufl.edu.

1.11 SPACE PLANNING

A. TELEPHONE CLOSETS

See UF Telecommunications Standards.

B. CUSTODIAL CLOSETS

Each floor requires a dedicated custodial closet, with a mop sink, a mop hanger over the sink, and four shelves on one wall. In addition, each building requires a closet for storage of custodial supplies and equipment, to be located on the ground floor, adjacent to the custodial closet. The size of both types of closet shall be approximately 6' X 8'. These closets shall have self-closing doors, which open directly onto the corridor, and shall not be provided with conditioned air. If gross floor size is over 20,000 sq. ft., then a second closet is required on that floor.

C. WASTE HANDLING AND RECYCLING

Refer to Section 118000 for the space planning requirements relating to facilities and equipment necessary for collecting and handling waste and recyclable materials.

D. MECHANICAL EQUIPMENT ROOMS

1. Scaled drawings that show the space required by all equipment shall be required. The space required for servicing, maintaining, operating, and replacing parts shall be clearly shown.
2. Sufficient floor space shall be provided to allow for the complete assembly of a portable, OSHA approved, A-frame step ladder to access and maintain all suspended or elevated equipment, valves, dampers, lights, main junction boxes, and other devices requiring service. The floor space required to assemble the ladder is a function of ladder height, and the ladder height shall be determined based on the highest piece of equipment or device in the space requiring access or service. If additional room area is required for ladder assembly, then the Architect/Engineer shall prepare and submit to the UF PM a drawing or sketch and cost estimate for the increased floor area.

E. ATTIC STOCK STORAGE ROOMS

For new construction or large additions and renovations, give consideration to space for onsite storage of spare parts, accessories, and attic stock.

F. OFFICE SPACE CHANGE OF OCCUPANCY AND/OR USE

When renovating a space to accommodate a change in use or occupancy, give consideration to the new HVAC and electrical requirements during the planning stage.

G. GENDER-NEUTRAL RESTROOMS

1. New buildings shall have at least one unisex (gender-neutral) restroom that complies with Chapter 6 of the Florida Accessibility Code.
2. Renovation projects shall provide such restrooms when possible, with the intent that each building will eventually have at least one. Design professionals shall discuss this with UF EH&S early in the planning and design process.
3. See section 101400 of these Standards for guidance on signage.

1.12 **EQUIPMENT PROTECTION, LOCATION, and ACCESSIBILITY**

- A. All exterior and rooftop equipment must be provided with adequate physical protection in the form of fencing, guardrails or bollards, as necessary. Locate so as to be visually unobtrusive; coordinate with Architect and UF Project Manager. Roof overhangs shall be protected from vehicle traffic or have a free clearance of at least 14'-6".
- B. Plumbing booster pumps shall only be located in basements or on ground floors.
- C. Equipment supporting a building and requiring periodic service (e.g., air compressors, vacuum pumps, HVAC equipment) may be installed in penthouses, basements, or on mezzanines only if there is elevator access and a clear walkway to the equipment from the elevator. The size of the walkway shall be a function of the size of the equipment. For example, equipment that is 48" in its shortest dimension needs an access path at least 48" wide to allow for removal and replacement.

1.13 **RADON MITIGATION**

- A. In addition to any necessary geotechnical explorations, new building site analysis shall include testing for Radioactive Activity due to Radon Gas Seepage.
- B. There are certain areas on Campus with known high levels of Radon. Mitigation procedures are available from several faculty specialists.

C. INDOOR RADON AND RADIATION

1. Construction Principles:

- a. Buildings shall be designed and constructed to minimize the entrance of soil gas into the building.
- b. Buildings shall be designed and constructed with features that will facilitate post-construction radon removal or further reduction of radon entry if installed prevention techniques prove to be inadequate.
- c. HVAC systems shall be designed, installed and operated to avoid depressurization of basements and other areas in contact with the soil under all building operating conditions.
- d. Building construction materials shall be selected and installed to minimize the ambient gamma exposure rate in occupied areas of the building.
- e. Indoor radon testing shall be performed by individuals and/or companies listed in EPA's Radon Measurement Proficiency Program or the Florida Certification Program.
- f. The design and installation of radon control systems shall be performed and supervised by a builder who has satisfactorily completed an EPA-approved or Florida certified radon-training course.
- g. Radon mitigation design shall comply with the Florida Building Code (2004). Specifically, Appendix C (Chapter 9B-53 F.A.C., Standard for Mitigation of Radon In Existing Buildings) and Appendix E (Chapter 9B-67 F.A.C., Florida Standard for Radon-Resistant New Commercial Building Construction).

2. Performance Verification:

- a. Indoor radon and radiation levels in newly constructed buildings shall be determined prior to acceptance by the University.
- b. Testing protocols approved by the State of Florida shall be followed. Indoor radon levels for newly constructed buildings shall not exceed 2 pCi/L prior to occupancy and at one month prior to warranty completion. The long-term goal is to keep the radon level below 4 pCi/L for the life of the structure.

1.14 HAZARDOUS MATERIALS

An updated asbestos survey of any building or section of a building that is scheduled for renovation or demolition shall be conducted to identify both friable and non-friable asbestos containing materials. A draft copy of the survey must be reviewed by the University Asbestos Coordinator for completeness prior to accepting the final product. A copy of the updated survey must be kept on site until the renovation or demolition activities are completed.

The survey shall be conducted prior to the start of renovation or demolition under the supervision of a Florida-licensed asbestos consultant. Individuals performing asbestos surveys must be certified as EPA asbestos inspectors through a Florida-approved training provider.

Asbestos containing materials may not be used in new construction or in renovation. Existing asbestos containing flooring may not be left in place if new flooring is to be installed as part of the project.

A lead paint survey must be provided for any building constructed prior to 1980 and for any exterior structure (e.g., painted handrails) that may be affected by a construction project, regardless of age. Materials identified as having lead paint must be further characterized to determine if they are subject to hazardous waste disposal restrictions. Lead survey information must be provided to the builder and the builder must comply with applicable training requirements as required by OSHA and the EPA.

For renovations or demolitions, hazardous wastes shall be segregated, collected, labeled, and disposed of via UF Environmental Health & Safety (EH&S). These include light fixture ballasts (PCB and non-PCB), mercury-containing devices (such as thermostats), and batteries.

Construction documents for renovation or demolition projects shall incorporate University hazardous materials policies as needed. See the Hazardous Materials Management page of the EH&S website at www.ehs.ufl.edu/HMM.

1.15 INFORMATION TECHNOLOGY

A. TELECOMMUNICATIONS STANDARDS

See "Telecommunications Standards" issued separately by UF Network Services (<https://netservices.ufl.edu>), a division of UF Information Technology (www.it.ufl.edu).

B. GENERAL INFORMATION

The design team shall include the resources needed to fully develop a complete scope of work for all telecommunications, I/T, and audio/visual systems and components, including a BICSI

certified RCDD. The University will require that all telecommunications, I/T, audio/visual systems and components be designed and annotated on "T" drawings in accordance with the above referenced standards. Construction documents must account for all work (i.e., with notes for work "by others").

- (BICSI): Building Industry Consulting Service International, Inc.
- (RCDD): Registered Communications Distribution Designer

Exterior plant work and interior voice/data work is typically purchased by the project through UF Network Services or HealthNET. The architect/engineer shall coordinate with UF Network Services to eliminate conflicts, shall include all such work "by others" in the construction documents, and shall ensure that no gaps exist between the builder's scope of work and the scope(s) of work "by others."

Academic Technology (<http://at.ufl.edu>), another division of UF Information technology, will participate in the design and specification of classroom/instructional spaces and associated audio/visual and information technology systems.

1.16 PROJECT COMPLETION DELIVERABLES

A. INSTALLATION, CARE, AND OPERATION & MAINTENANCE DOCUMENTS

As required by the *UF Design & Commissioning Services Guide*, design professionals shall tailor the specifications to require the Builder and its subcontractors to provide instructions and other information necessary for the Owner's long term care, maintenance, repair, and operation of installed products, materials, equipment, and systems.

B. OWNER TRAINING, ATTIC STOCK, SPARE PARTS, AND OTHER CLOSEOUT DOCUMENTS

As required by the *UF Design & Commissioning Services Guide*, design professionals shall tailor the specifications to stipulate requirements for Owner training, attic stock, and lists of recommended spare parts for certain installed products, equipment, and systems.

1.17 OCCUPANT PROTECTION

Substituting less offensive construction materials or implementing basic control procedures can avoid reports of odors, dust, noise, etc., problems.

A. ASBESTOS ABATEMENT PROJECTS: The Asbestos Consultant shall coordinate the scheduling and notification of such projects with the UF Project Manager. Project meetings with the occupants may be required, along with periodic progress updates. Common emissions of concern include: wetting agents, mastic removers, dust, microbial agents, mineral and man-made fibers, foam glass odors, mastic, sealants and coatings. Contact EH&S for further information.

B. MEASURES FOR OCCUPANT PROTECTION: The builder shall consider the following along with the appropriate sections of any applicable "Non-Technical" Specifications. Contact EH&S for further information.

1. Isolate the project area(s) from the occupied area(s) with barricades, plastic sheeting or temporary walls. The Builder shall provide and maintain necessary barriers and protective devices to control public access into work areas and to contain all work and storage areas

such that adjoining facilities, including walkways, corridors, stairs and doorways remain accessible for the Owner's use. Orange plastic visual barriers are preferred.

2. Control traffic to/from the work area(s) and occupied area(s) to prevent disturbances.
3. Modify HVAC equipment to pressurize occupied area(s) and prevent migration of offensive materials from work area(s). Blank-off outside air intakes and return diffusers to prevent distribution of offensive materials into occupied area(s).
4. All demolition trash and rubble shall be removed daily from the interior of the building in covered, rubber-tired carts. Carts shall have resilient bumpers or edges to prevent damage to walls, doors, and other building finishes.
5. The use of any "air hammers" or other impact equipment which will cause excessive noise or vibration shall be strictly prohibited during classroom, or working hours.
6. The use of any gasoline-powered equipment inside the building shall be strictly prohibited.
7. Except for special situations where prior approval from the UF Project Manager was granted, the use of power impact tools for demolition is prohibited inside occupied buildings.
8. The Builder shall coordinate its work with the University of Florida class schedule, and shall schedule and carry out his work such that the normal operations of the University, the Health Science Center, and Shands Hospital are given first priority. This applies particularly to utilities outages and restriction of access. Such construction operations shall frequently be carried on outside of normal working hours, and by overtime, weekend, and holiday work. It shall be the Builder's responsibility to provide for this in its bid.

END OF SECTION